

****Please Note: Items to be placed on the Meeting Agenda must be submitted by 4 p.m. on the preceding Friday****

MOULTONBOROUGH RECREATION DEPARTMENT

ADVISORY BOARD

Mission Statement

The mission of the Advisory Board to the Moultonborough Recreation Department is to provide the public a standard of excellence in programs and services in a cooperative spirit that encourages participation in recreation, sport and leisure activities, while carefully promoting and utilizing recreational resources and facilities available in the community.

Purpose

The principal function of the Advisory Board is to serve as a communication bridge between the Recreation Director, the Board of Selectmen and the Community and to promote programs and services to encourage support from our community through input and participation.

Monday, September 10, 2012

7:00 P.M.

Davis Room, Town Hall

DRAFT MINUTES

Present: Al Hume, Carla Taylor, Chris Shipp, Morgen Gillis, Donna Kuethe, DonnaTatro

- I. CALL TO ORDER: Al called the meeting to order at 7:00 p.m.
- II. PLEDGE OF ALLEGIANCE
- III. REVIEW / APPROVAL MINUTES: Carla made the Motion to approve the Minutes. Celeste seconded. Motion carried.
- IV. NEW BUSINESS
 - a. Scoreboard Update: Morgen handed out copies of the trifold. She will be making minor changes and will have it ready for the open house at MCS. Discussion held regarding the number of copies she should make. She would like copies left at Town Hall and the Library and will mail to local businesses. Chris wants the trifolds to go out in backpack mail as well to make sure the parents all receive it because they are who we want to target. Carla would like Board members to distribute to some local businesses. Morgen will make enough for the Open Houses at

both schools. Carla questioned whether we could obtain the District mailing list. Chris believes the trifold should go out in phases, starting with the backpack mail and then waiting a couple of weeks to see if we need to do a mailing. Carla thinks 150 makes sense and whatever is left over members can distribute. Al questioned if we could use the school's tax exempt status to reduce the costs of postage. Chris will check with the Principal to see if we could have a table at the Open House. Al volunteered to man the table. Carla will check with the SAU office for the list after the Open House. Morgen will also staff the table at the Open House if it's approved. They'll meet at 5:45.

- b. Scheduling time for upcoming meetings: Donna K. went through old meeting times and noted that the Board has met at 5, 6, and 7:00 p.m. and actually went to 7:00 for two reasons, one, to get more citizen input, which hasn't happened, and two, to accommodate Harry Blood and he has since retired. She'd like to move the time to 6:00 at least in the Winter months. Town Hall closes at 4 in the Winter. PTA has also gone to an earlier time. Al doesn't want the time to bounce. Chris thinks it's unfortunate that we don't currently have public input but 7 is still the best time to achieve that goal. Donna Tatro added that 7 is tough as she still has a young child who goes to bed at 7:30 and she wants to be home for that. Chris is sensitive to the issues personally but since we're here to serve the public it should stay at 7. Celeste can't go much earlier but doesn't mind trying an earlier time. She would like to follow daylight savings time. Morgen agreed that the town is very quiet during the Winter months and it may make sense to meet at 6. Carla wants to stay at 7 to mirror when other Boards meet. Al decided to keep the time at 7.
- c. Revision to the Code of Conduct: Donna briefly discussed the history behind the current code of conduct. Parents have not been reviewing the Code with their children so the MRD reviewed the content and made it more kid-friendly to make sure they understood it. She also spoke with Becky Bryant, one of the originators of the Code, and said it was cut and

pasted from a high school code of conduct. She had no problem with revising it as she pares it down for her children when they sign. Donna also explained that the coaches code will stay the same and parents will have to sign acknowledging that their children have read it. At the first practice they'll have parent meetings to get it signed. Donna then handed out the original and the new. There was some confusion about what would be signed and it became apparent that some thought the document handed out last meeting was all people would receive and now all understand that only the Athlete's code is changing and all members were fine with the changes as the intent stayed the same. Al questioned whether the Code has been helpful in the past 3 years it's been in place and Donna replied in the affirmative. Donna appreciates that they have it to refer to and it was used in the meetings to remind athletes that trash talking violates the Code. It's been an issue this year in the school. Having the MRD staff attend the first meeting has helped to ensure that they're getting signed. Donna T. is tracking down the names on the small list that haven't yet signed. Chris questioned the procedure for people who don't sign. Donna T. said it's up to the coaches to enforce if players don't sign for practices/games during the week. Carla reviewed how these have been signed in the past and brought up the Board's past offer to help with a kick-off rally. Carla then added that the weight of the document is lowered because there's never been 100% enforcement. Both Donna Kuethe and Donna Tatro stated that it will be enforced and they're working hard to get every signature and students won't be allowed to play if it's not signed. Al reiterated that the RAB all approve the changes. Donna will make the registration document a 4 page document so that the Code of Conduct will print out with the registration for those who print it from the website. Carla would like the MRD to generate some ideas on how the RAB members can help facilitate getting everyone to sign. The MRD did brainstorm this year and came up with the 1st meeting being a parent meeting as well

and the RAB can help with that if they choose to do so. The full parent meetings in years past also fulfilled what they were supposed to and were successful. Donna T. added that the Pep rally concept also did not reach 100% and was hard to have people focus on Fall when it was still Summer. Chris would rather have the Code included with the Registration but Donna said they were missing the students when they tried that.

Discussion then turned to the Coachsmart program. Harry ran it for the MRD and the website was down at the time so they didn't have access to the materials but he did a great job. He went through all the elements of coachsmart. They also handed out some other materials.

Coachsmart is also beneficial from a liability standpoint. In the unlikely event someone gets hurt and sues it's beneficial to be able to show that the coaches went through the right trainings. As part of the NH immunity law for volunteer coaches we had them all sign that they were part of the trainings. They also run a background check. Harry went over the skills coaches need to teach. Chris would like coaches to be taught how to run practices efficiently as well. All coaches did receive books on the rules. MRD will also get the coaches into coachsmart 2.

Al then asked about the grievance policy. He'd like an updated copy. Donna believes it is on the website but she'll send out the latest version. The procedure should still mirror the schools so they can be prepped for school rules.

V. OLD BUSINESS:

VI. RECREATION DEPARTMENT REPORT: Donna highlighted the Halloween festivities and that they need volunteers for that. She's in the budget process now and always appreciates support for it. Celeste

questioned if Eric Porusta was running the instructional soccer league and Donna explained that his players will be assisting for all but two weeks. Chris then asked if the coaches could be provided with new first aid kits, preferably with hard cases instead of Ziploc bags.

Donna then brought up the Adult Softball league and she said minors are not allowed to play. They must be 18. A few years back they allowed kids who turned 18 later in the Summer but because they don't really "police" the teams no minors are allowed.

Celeste brought up the schedule to make sure members were aware that the December meeting falls on the MCS Holiday concert night so she won't be available.

- VII. CITIZEN INPUT: None
- VIII. NEXT MEETING DATE AND AGENDA: October 15, 2012
- IX. ADJOURNMENT: Celeste made a motion to adjourn at 8:30, Chris seconded. Motion carried.